

Format of Manuscripts

Manuscripts should be typed on in 12-point font Times New Roman, single spaced throughout in Latin script. All text should be justified with a single line spacing. The first row in a paragraph should not be indented; the crossover to the next paragraph should be indicated with an increased spacing, the so called block form.

Figures, tables should be placed in the adequate place in the manuscript as an integral part of the paper, which means that they should be made in *Word* or some other program compatible with *Word*. In other words they should be converted from the statistics programs into *Word*. Each table, figure, picture and chart should be understandable without the text, i.e. they need to have an ordinal number, title (precise, not longer than a row) and a legend (explanation of the signs, codes and abbreviations). Representing the same data both in a table and a chart is not acceptable. Pictures need to be prepared in an electronic format with the resolution of at least 300dpi and in the jpg format. The results of the statistical data analysis should be given in the form which is typical for pedagogical and psychological research, e.g.: $F=25.35$, $df=1,9$, $p<.001$ or $F(1,9)=25,35$, $p<.001$. All photographs, graphs and diagrams should be referred to as a Figure and they should be numbered as Figure 1, Figure 2, etc. Complete and descriptive titles of the figures should be put below the figure. Each table should be numbered as Table 1, Table 2, etc. Complete and descriptive titles of the tables should be put before the table. Tables and figures must be referred to in the text and numbered in the order of their appearance.

Cover Page should contain the author's basic information (in the upper left corner) which includes the author's name and surname (along with the title of the author) with a footnote which should contain the author's e-mail address. Under the author's name the institution in which the author is employed should be written. If there is more than one author the information should be given in the same way for all of the authors. Three rows after the author information the title needs to be written in the centre alignment (capital letters and it must not contain more than 30 words). The summary should be inserted two empty rows under the title. The summary should not be longer than 250 words and it should not contain any non-defined abbreviations and/nor unspecified references. For papers reporting empirical research, state in brief:

- the primary objective (the research questions addressed or any hypothesis tested);
- the research design;
- the methods and procedures employed;
- the number of subjects;
- the main outcomes and results;
- the conclusions drawn from these data and results, including their implications for further research or application/practice;

Underneath the abstract please provide 3 to 5 key words or short phrases in alphabetical order.

Citations in text

References should follow the **American Psychological Association (APA)** style in alphabetical order (www.apa.org). (Here we list only the basic forms of listing references in the text and bibliography with a minimum number of examples. We refer the authors to the following electronic address <http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx> for additional information about the APA style).

References should be cited in the text first alphabetically, then by date (e.g. Gojkov, 2010; Gojkov & Stojanovic, 2010; Stojanovic & Gojkov, 2011) and listed in alphabetical order in the reference section at the end of the manuscript. If there are three, four or five authors, all authors should be cited when mentioned in the text for the first time e.g. Walker, Allen, Bradley, Ramirez, & Soo (2008). If the cited paper has more than five authors it should be cited like the first author + et al. e.g. (Wasserstein et al., 2005), but list the first six authors in the reference list. Use a comma between two references by

the same author (e.g. Gojkov, 2000, 2002). When authors are mentioned in the text, i.e. not in parentheses, do not use ampersand (e.g. As suggested by Gojkov and Stojanovic (2003), but NOT as has been shown by Stojanovic & Gojkov (2004)). When a specific page, section, equation, or other division of the work is cited, after the author's last name(s), and the year of publication, a specific page reference should be included (Gojkov, 2008: 5; Walker, 2007: 32).

Acknowledgements

Acknowledgements of people, grants, funds, etc. should be placed in a separate section before the References.

References

At the end of the text a bibliography of the used sources needs to be listed in the alphabetical order. In the bibliography only the references which the author leans on or which the author analyzed in the paper should be listed. When the author is cited more than once, the order in which the work was published is respected. If more works published by the same author in the same year are listed, the works need to be marked with letters next to the publication year, e.g. 2019a, 2019b,... Citing unpublished works is not desirable. The DOI number needs to be written for all sources which have it, as can be seen in the following example:

Carretie, L., Hinojosa, J. A., Martin-Loeches, M., Mecado, F., & Tapia, M. (2004). Automatic attention to emotional stimuli: Neural correlates. *Human Brain Mapping*, 22, 290–299. doi:10.1002/hbm.20037

APA style imposes that the items in the bibliography section have a special hanging indentation of the reference, i.e. the first line of the reference is the full length while the others are indented, as can be seen in the example above.

Examples of acceptable forms of references

- *Journal papers*

Surname, initial(s) of the name (year of publication). Title of journal article. *Title of journal*, volume number (issue number), first page-last page.

Examples:

Mitranic, N. (2016). Smernice za drustvenu podrsku decijoj igri. *Nastava I vaspitanje*, 65 (2), 411 - 425.

Andrews, J. & Higson, H. (2011). Graduate employability, 'soft skills' versus 'hard' business knowledge: a European study, *Higher Education in Europe*, 33, (4), 411–422.

- *Books*

Surname, initial(s) of the name (year of publication). *Title of the book*. City/ies: Publisher.

Examples:

Gojkov, G. (2013). *Fragmenti visokoškolske didaktike*. Vršac: Visoka škola strukovnih studija za vaspitače „Mihailo Palov”.

Houston, R. W. & Howsam, R. B. (1972). *Competency Based Teacher Education: Progress, Problems and Prospects*. Science Research Associates.

- *Edited Books*

Author, A. A., Author, B. B., & Author, C. C. (year of publication). Title of a chapter. In A. A. Editor, B. B. Editor, & C. C. Editor (Eds.) [or only Ed. if one editor], *Title of the book*(pp. first page-last page). City/ies: Publisher.

Examples:

Lang, P. J., Bradley, M. M., & Cuthbert, B. N. (1997). Motivated attention: Affect, activation, and action. In P. J. Lang, R. F. Simons, & M. Balaban (Eds.), *Attention and orienting: Sensory and motivational processes* (pp. 97–135). Mahwah, NJ: Erlbaum.

Jovetić, S. i Janković, N. (2011). Značaj naučno-tehnološkog razvoja za društveno-ekonomski razvoj zemlje: statističko-ekonometrijski model. U: *Tehnologija, kultura i razvoj: tematski zbornik radova XVIII naučnog skupa međunarodnog značaja „Tehnologija, kultura i razvoj”*. (str. 142–151). Subotica: Udruženje „Tehnologija i društvo”.

Example with editors and DOI numbers

Greenfield, P., & Yan, Z. (Eds.). (2006). Children, adolescents, and the Internet [Special Section]. *Developmental Psychology*, 42, 391–394. doi:10.1037/0012-1649.42.3.391

- *The author is an institution/association/organization etc.*

Example:

Carretie, L., Hinojosa, J. A., Martin-Loeches, M., Mecado, F., & Tapia, M. (2004). Automatic attention to emotional stimuli: Neural correlates. *Human Brain Mapping*, 22, 290-299. doi:10.1002/hbm.20037

- *Electronic resources*

In the APA style for citing electronic sources the following information is noted: author, date, site name, number of pages (if they are available) and URL (uniform resource locator) or DOI (digital object identifier). If a DOI is available provide it instead of the URL.

Examples:

Website

The Purdue Owl. (2010). *Purdue University Writing Lab*. Preuzeto sa Purduke Owl veb-sajta <http://owl.english.purdue.edu/owl/>.

A page from a website

Russell, T., Brizee, A., Angeli, E., & Keck, R. (2011, November). *MLA Formatting and Style Guide*.// *The Purdue OWL*. Preuzeto sa [http:// owl.english.purdue./edu.owl/resource/747/01](http://owl.english.purdue.edu/owl/resource/747/01).

Online book

Whitman, W. (1900). *Leaves of Grass*. Bartleby.com: Great Books Online. Preuzeto sa <http://www.bartleby.com/142/14.html>.

(It is recommended that the access date of the web-site from which information had been taken always be noted.)

Appendices

Supplementary material should be collected in an Appendix.

The Editorial Board reserves the right to adjust the paper in adherence to the general rules of the journal editing and standards of the Serbian and English languages.